



## **Job Description: Chief Executive Officer**

The Public Utilities Regulatory Commission (PURC) of Grenada was established by the PURC Act No. 20 of 2016. The Act speaks generally to public utilities but hitherto only the electricity sector has come under the purview of the PURC.

The Commission is seeking a highly motivated and experienced individual to fill the vacant position of Chief executive officer.

### **Qualification Requirements**

The minimum requirements are a Master's Degree in Economics; Engineering; Public Administration or any other master's degree relevant to the regulation of public utilities.

### **Experience**

At least 15 years managerial experience preferably in utility regulation or at a public utility.

### **Duties and Responsibilities**

- Manage the day to day functions of the Commission
- Attend all meetings of the Commission
- Provide technical advice to the Commission on all regulatory matters
- Supervise all administrative tasks related to the operations of the Commission
- Approve all documents that are to be forwarded to Commission for action
- Prepare annual fiscal budget for approval by Commission
- Prepare and execute Strategy and Work Plans of the Commission
- Supervise work of all technical staff
- Recommend regulatory actions to be taken in respect of public utilities
- Represent the Commission in Regional and International Forums
- Represent the Commission in all meetings and discussion with utility stakeholders.
- Promote widespread understand of the Role and Functions of the PURC.
- Perform other tasks as requested by the Commission

All applications should include a covering letter, updated CV, the names of two referees and should be addressed to The Chairman, Public Utilities Regulatory Commission, Queen's Park, St. George's. Persons can also respond by email to [cwinsborrow@purc.gd](mailto:cwinsborrow@purc.gd) or send application to the **Public Utilities Regulatory Commission, P.O. Box 2443, St. George's, Grenada**. The closing date for application is 20<sup>th</sup> January 2020.

The successful applicant will be offered a competitive remuneration package.

**UNSUITABLE APPLICATIONS WOULD NOT BE ACKNOWLEDGED**